

Six Corners Association
 SSA 28 Commissioners Meeting Minutes
 January 23, 2020
 Portage Arts Lofts, 4041 N. Milwaukee Ave., #302

Item	Information	Action
Introductions	<p>Commissioners present: Brenna Beato, Marci Berner, Gale Fabisch, Anna Zolkowski</p> <p>Commissioners Absent: Franklin Jones, Scott Hollander, Emanuel Zwick</p> <p>SSP Staff: Jessica Vazquez, Jason Estremera</p> <p>Guest: Lauren Zumbach, reporter, Chicago Tribune; Peter Czosnyka</p>	GF called the meeting to order at 1:45 pm.
Minutes	Minutes from 12-2-19 and 12-12-19 SSA meetings reviewed.	Motion to accept minutes as presented by BB; MB seconds. All in favor, minutes approved.

<p>2019 Work Plan</p>	<p>Owner Toolkit: Planned for 170 copies of owners toolkit. Will be distributed with survey.</p> <p>Owner SSA Survey: Per last year's request Survey is 50% shorter, asks about type of need for PR services. The PR Services portion on Survey will determine if PR services are needed and the capacity that they are needed at. Possible workshops ideas by Brenna & Marci :providing Yelp tips, other effective social media techniques. There will be a survey event open to the SSA business owners so that they can ask questions and learn more about the SSA.</p> <p>Lighting: street lights working again. Lights are off due to potential over surge again. Lights will be removed for the time being. Jessica and Jason to figure out potential next steps to replace the lights.</p> <p>Promotions: Every month will have Social After 6 including proposed summer nights and mini county fair every Thursday. Six Corners Association to create a plan to execute Longest Community Picnic.</p> <p>Design: Bike corrals will be relocated based on best locations for them. Six Corners Association to work CDOT to determine this and renew agreement.</p> <p>Landscaping: 4 companies submitted proposals. Anne Roberts, Landscape Concept and Management, Christy Webber, and Brightview. Anne Roberts is the highest Bid and Brightview is the lowest bidder. Other SSA's have had a bad experience with Brightview. Landscape Concept and Management does not have experience with SSA landscaping. Anne Roberts last year had some issues with communications with Six Corners Association. There were some issues with the quality of services as well. Anne created another company and it is rapidly growing which might be why there is a lack of quality in the current contract. They are also the highest bidder. Christy Webber has the second highest bid, however, SSA's talked very highly of the work that they provide. Christy Webber was selected.</p>	<p>Motion to approve Christy Webber as presented by AZ; BB seconds. All in favor, approved.</p>
<p>Public Commentary + Adjournment</p>		

Irrigation: 3 proposals submitted. JM Irrigation, Brightview, Landscape Concepts and Management submitted a proposal. Brightview was the highest bidder. Landscape Concept and Management was the lowest bidder. JM Irrigation has done a really great job of providing high quality services and are very timely with services. JM Irrigation selected as contractor.

Audit: 2 proposals submitted. Elits and Associates and ACT Group submitted proposals. Elits and Associates provided lower bid. ACT group was not timely last year and provided an audit a day before the SSA meeting after multiple requests for earlier dates. Elits & Associates was chosen instead.

Marketing: Nisha Katti cancelled a marketing contract with 30 day notice. RFP was released for contract. 4 proposals submitted. DBC Brand, The Current Agency, Art + Legend, and J Luke Chitwood LLC submitted a proposal. Lowest bid was provided by The Current Agency. The highest bid was provided by J Luke Chitwood LLC. DBC Brand has a couple of additional benefits such as on site photography. DBC Brand was selected.

Secretary left at 2:30 PM. Balance of minutes, SCA staff

Upcoming: Bookkeeping last contract left to rebid. Proposals will be presented during the April Meeting.

Old Business: Commissioner renewals: Gale has Submitted all needed items to DPD. Marci has received a letter from DPD. Brenna is renewing the commission.

New Commissioner Training: Marci needs to attend new commissioner training on February 25 at 9am.

Motion to approve JM Irrigation as presented by BB; MB seconds. All in favor, approved.

Motion to approve Elits & Associates as presented by AZ; MB seconds. All in favor, approved.

Motion to approve DBC Brand as presented by BB; AZ seconds. All in favor, approved.

Adjournment at 2:36 PM. Motion to adjourn made by BB; MB seconds. All in favor. Meeting adjourned at 2:36 PM.

Any other commissioner interested in refreshing this information should consider attending.

Public commentary: Peter Czosnyka asked if Six Corners Association had heard about Alderman Gardiners plan to install string lights on Milwaukee Ave. Staff said that they did not hear anything about this. Peter to send an email with information.

Meeting adjourned at 2:36 PM.